



**JPL Troop 509**  
**Leadership Position Description**

**ASSISTANT PATROL LEADER**

**GENERAL INFORMATION**

**Position:** Appointed by the patrol leader

**Term:** 6 months

**Reports to:** Patrol leader

**Role:** The assistant patrol leader (APL) is appointed by the patrol leader and leads the patrol in his absence.

**Comments:** Substituting for the patrol leader is only part of the assistant patrol leader's job. The APL actively helps run the patrol.

*Note: The assistant patrol leader position does not satisfy the Star and Life rank requirement for a position of responsibility in the troop.*

**QUALIFICATIONS**

**Age:** none

**Rank:** Second Class or higher

**Experience:** none

**Attendance:** 50% over previous 12 months

**PERFORMANCE REQUIREMENTS**

**Training:** You must attend the Introduction to Leadership Skills for Troops even if you have attended in the past.

**Attendance:** You are expected to attend 75% of all troop meetings, Troop Leadership Corps (TLC) meetings if asked to by your patrol leader, outings, and service projects. If your attendance is low, or if you have three unexcused absences in a row, you can be removed from office.

**Effort:** You are expected to give this job your best effort.

**GENERAL LEADERSHIP RESPONSIBILITIES**

**Uniform:** Set a good example by wearing your uniform correctly. Wear all of the parts of the troop uniform, shirt tucked in, with all required badges in their correct locations.

**Behavior:** Set a good example by living the scout oath and law in your everyday life. Show scout spirit in everything you say and do.

**Attendance:** Set a good example by being an active scout. Be on time for meetings and activities. You must contact the senior patrol leader or scoutmaster if you are not going to be at a meeting or if you have to miss an outing. You also need to make sure that someone will assume your responsibilities when you are going to be absent.

**SPECIFIC LEADERSHIP RESPONSIBILITIES**

- Set a GOOD EXAMPLE (the most powerful form of leadership).
- Help the patrol leader plan and lead patrol meetings and activities.
- Help the patrol leader keep patrol members informed.
- Help the patrol get ready for all troop activities.
- Represent patrol at TLC meetings when the patrol leader cannot attend.
- Always lend a hand running the patrol and building patrol spirit.