



JPL Troop 509
Leadership Position Description

INSTRUCTOR

GENERAL INFORMATION

- Position:** Appointed by the scoutmaster
Term: 6 to 12 months
Reports to: Scoutmaster
Role: Instructors teach and test scouting skills.
Comments: Instructors work with scouts below the First Class rank. Instructors must be knowledgeable and able to teach the scouting skills needed for Tenderfoot, Second Class, and First Class ranks. Instructors work closely with both the troop guides and patrol leaders. The troop can have many instructors.

QUALIFICATIONS

- Age:** 14 or older
Rank: Life rank or higher
Experience: Past service as patrol leader, troop guide, assistant patrol leader, or assistant senior patrol leader.
Attendance: 75% over previous 12 months

PERFORMANCE REQUIREMENTS

- Training:** You must attend the Introduction to Leadership Skills for Troops even if you have attended in the past.
Attendance: You are expected to attend 75% of all troop meetings, Troop Leadership Corps (TLC) meetings, outings, and service projects. If your attendance is low, or if you have three unexcused absences in a row, you can be removed from office.
Effort: When you accept this position, you agree to provide service and leadership to the troop. You are expected to give this job your best effort.

GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set a good example by wearing your uniform correctly. Wear all of the parts of the troop uniform, shirt tucked in, with all required badges in their correct locations.
Behavior: Set a good example by living the scout oath and law in your everyday life. Show scout spirit in everything you say and do.
Attendance: Set a good example by being an active scout. Be on time for meetings and activities. You must contact the senior patrol leader or scoutmaster if you are not going to be at a meeting or if you have to miss an outing. You also need to make sure that someone else is ready and will assume your responsibilities when you are going to be absent.

SPECIFIC LEADERSHIP RESPONSIBILITIES

- Set a GOOD EXAMPLE (the most powerful form of leadership).
- Instruct new scouts in wood tools safety and fire safety within their first month in the troop.
- Run Advancement Sessions to help scouts reach Tenderfoot, Second Class, and First Class ranks.
- Sign-off rank requirements in the back of a scout's handbook when a scout has demonstrated proficiency and/or completion of a rank requirement.
- Help the TLC plan meeting programs, arrange for whatever materials may be needed.
- Work with the troop guides and patrol leaders to set up learning situations for the scouts to work on developing skills and advancement. Recruit additional help as needed.
- When the troop is working on a merit badge together, arrange for additional support as needed.
- With the assistance of the scoutmaster, recruit merit badge counselors if unavailable within the troop.