



## JPL Troop 509 Leadership Position Description

# PATROL LEADER

### GENERAL INFORMATION

- Position:** Appointed by the scoutmaster  
**Term:** 6 to 12 months  
**Reports to:** Senior patrol leader  
**Role:** Leads patrol level activities, and represents his patrol on the Troop Leadership Corps (TLC).  
**Comments:** The patrol leader has a very important job in the troop. He has the closest contact with the patrol members and is in the perfect position to help them along the scouting trail. Patrol leaders also serve on the TLC and represent their patrol in planning the troop program.

### QUALIFICATIONS

- Age:** 12 or older  
**Rank:** First Class rank or higher  
**Experience:** none, but assistant patrol leader or troop guide is recommended  
**Attendance:** 75% of troop meetings and activities over previous 12 months

### PERFORMANCE REQUIREMENTS

- Training:** You must attend Introduction to Leadership Skills for Troops even if you have attended in the past.  
**Attendance:** You are expected to attend 80% of all troop meetings, TLC meetings, outings, and service projects. If your attendance is low, or if you have three unexcused absences in a row, you can be removed from office.  
**Effort:** When you accept this position, you agree to provide service and leadership to the troop. You are expected to devote lots of time and energy to this job and give it your best effort.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set a good example by wearing your uniform correctly. Wear all of the parts of the troop uniform, shirt tucked in, with all required badges in their correct locations.  
**Behavior:** Set a good example by living the scout oath and law in your everyday life. Show scout spirit in everything you say and do.  
**Attendance:** Set a good example by being an active scout. Be on time for meetings and activities. You must contact the senior patrol leader or scoutmaster if you are not going to be at a meeting or if you have to miss an outing. You also must make sure that the assistant patrol leader is ready and able to assume your responsibilities when you are absent.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Set a GOOD EXAMPLE (the most powerful form of leadership).
- Help Patrol members advance in rank through First Class, either by teaching the required skills or by setting up situations for meeting the requirements.
- Know what your patrol members can do.
- Represent the patrol on the TLC; report back to the patrol on the patrol's responsibilities for troop meetings and outings.
- Plan and lead patrol meetings and patrol activities, especially Camporee preparations.
- Assign duties and tasks to patrol members, and follow-up to be sure the job is done right.
  - Keep patrol members informed (weekly email reminders of upcoming activities).
  - Appoint an assistant patrol leader who can run the patrol in your absence.
  - Train your assistant patrol leader so he is ready to be the next patrol leader after you.
  - Help new scouts learn about scouting and belong to the patrol and troop.